

ARCHITECTURAL IMPROVEMENT REQUEST FORM

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Cambridge Farms Homeowners

Lot Owner(s): _____

Lot Address: _____

City: _____ **State:** _____ **Zip:** _____

Email: _____

Telephone: (H) _____ **(W)** _____ **(C)** _____

Proposed Improvement: _____

Location – Dimensions – Color (if applicable): _____

Construction Material (if applicable): _____

Name of Contractor: _____

***Fencing and decking**– All perimeter (lot line) fencing and visible decking shall be of the approved fencing type only, and may be required to be stained in an approved color. Please furnish all neighbor comments including rear lot.

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Neighbor Comments 1:

Names: _____

APPROVE

Address: _____

OBJECT

Comments: _____

If approved, I (or we) have no objection to the above listed homeowner building in accordance with this application.

Signature: _____

Date: _____

Neighbor Comments 2:

Names: _____

APPROVE

Address: _____

OBJECT

Comments: _____

If approved, I (or we) have no objection to the above listed homeowner building in accordance with this application.

Signature: _____

Date: _____

Neighbor Comments 3:

Names: _____

APPROVE

Address: _____

OBJECT

Comments: _____

If approved, I (or we) have no objection to the above listed homeowner building in accordance with this application.

Signature: _____

Date: _____

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Applicant must submit in duplicate with application the following:

1. Site plan showing size, shape and location of improvement to residence and to adjoining properties (including specific dimension of improvement and distances to adjoining properties). All fences and patios will require property plot map showing location of fence and patio drawn on map.
2. Manufacturer's brochure, if applicable.
3. Color samples, if applicable.
4. Architectural plans/drawings (for major additions/improvements).
5. Grading plan, if applicable.
6. Detailed written description of improvement (if not provided, application will be returned pending additional information).

Applicant hereby warrants that Applicant shall assume full responsibility for:

1. All landscaping, grading and/or drainage issues relating to the improvements (including replacing bonds or escrows posted by the Developer currently in place affecting the lot);
2. Obtaining all required city, town, or county approvals relating to said improvement;
3. Complying with all applicable city, town or county ordinances;
4. Any damage to adjoining property or injury to third parties associated with the improvement;
5. Any fence located in a "PUDE (Public Utility and Drainage Easement) is at risk. Fences must not block or impede drainage. Do not locate fence in a drainage swale.
6. Applicant hereby states that they have read the Cambridge Farms Homeowners Covenants and any posted Architectural Review Committee guidelines and agree that all work performed will be in compliance with the above.
7. The Builder/Applicant acknowledges and agrees that the Committee and Association assume no liability resulting from the approval or disapproval of any plans submitted. The Committee and the Association assume no liability and make no representations regarding the adequacy or quality of any submitted plans or whether such plans comply with any or all governing authority requirements. The Committee's review, comments, and/or approvals do not relieve the Builder/Applicant of their responsibility and obligation to comply with the Master Declaration, Master Design Guidelines, or Subdivision Guidelines as applicable. The Builder/Applicant agrees to grant the Association accesses to property at any reasonable hour to inspect for compliance issues.
8. It is the duty of the owner and the contractor employed by the owner to determine that the proposed improvement is structurally, mechanically and otherwise safe and that it is designed and constructed in compliance with applicable building codes, fire codes, other laws or regulations and sound practices. Your association, the ARC Committee and any employee or member thereof, shall not be liable in damages or otherwise because of the approval or non-approval of any improvement.

I certify that the above information is an accurate representation of the proposed improvements and that the work will conform to applicable codes, covenants and standards. I also certify that the improvements will be completed in accordance with the approved application. I understand that construction is not to begin until approval has been received from the Architectural Control Committee. The Architectural Review Board has permission to enter the property to make inspections, as they deem necessary.

Homeowner Signature: _____ **Date:** _____

Homeowner Signature: _____ **Date:** _____

This Section for internal use only

Approval Date: _____ Signature: _____ Signature:
Signature: _____ Signature:

Date Denied: _____ Signature: _____ Signature:
Signature: _____ Signature:

Return completed form to:

Cambridge Farms Homeowners
C/O ASSOCIA TENNESSEE
MARLO BEAZLEY
278 FRANKLIN ROAD, SUITE 140
BRENTWOOD, TN 37072
Marlo.Bezley@associa.us

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